

Pink Label Wedding Creations

The Sweet Package (Day of Coordination)

Price:

\$500

(Travel fees may apply)

Do you have all of your vendors pick out, contracts signed, and most everything else prepared? Do you want to sit back and relax on your wedding day and leave all of the details to someone else (not your friends and family)? Pink Label Wedding Creations will assist you with the ceremony rehearsal and handle all of the wedding day details per your specifications.

If you've done all the work but, you just need a little professional polish to make everything flow properly on your special day, we can help. Pink Label Wedding Creations will assist you in coordinating all of the specifics for your wedding rehearsal and wedding day. From wedding ceremony etiquette to troubleshooting any problems which may arise, we are available to make your day sparkle.

The "Sweet Package" supports couples on their special day with managing the important details of the event. Our professional wedding consultants provides many services, including wedding day or reception only coordination, etiquette guidance, supervising vendors and offering a wedding day emergency kit.

Pre-Wedding Activities

- Initial consultation with bride and groom to determine dreams and expectations
- First meeting: Visit to the venue with bride and/or groom to discuss dreams and expectations
- Timely and consistent follow-up with vendors on any changes of wedding plans and details
- Prepare a timeline of events for the ceremony and reception
- Make suggestions of wedding day itinerary for the couple, wedding party, family and vendors
- Review and coordinate rehearsal and ceremony with officiates, wedding party, and vendors
- Attend final seamstress appointment to discuss bustling needs of bride with seamstress
- Attend rehearsal

Wedding Day Activities

- Wedding Consultant to assist with all wedding day activities
- Assist bride, groom, and bridal party
- Coordinate with wedding day vendors and assist, if needed
- Distribute payments to vendors
- Organize and set up any photos, meal place cards, bridal portrait, goblets, cake cutting items, guest book, and pen at ceremony and/or reception
- Decorating the ceremony and receptions sites (décor to be supplied by client, or may be rented from (Pink Label Wedding Creations).
- Set-up and tear-down of rental pieces

- Deliver drinks, food, and snack trays to bridal party prior to event (cost of items to be incurred by client)
- Distribute (and pin) wedding flowers
- Bustle gown
- Oversee venue décor to ensure that setting is laid out in keeping with couples wishes
- Follow through during ceremony and reception to ensure that timeline is followed according to plan
- Coordinate all reception activities
- Provide wedding day emergency kit
- Troubleshoot when needed

After Ceremony Activities

- Transport needed items from ceremony to reception
- Prepare cake and meal for couple to take from reception
- Distribute tossing items and line up guests
- Load gifts and décor left after reception into designated car
- Assist with clean up activities