

# Pink Label Wedding Creations

## Our Exclusive "Grand" Package

Price:

**\$1000**

Our "Grand" Wedding Package includes all of the personalized services are for the couple who want it all, and we will be there planning and coordinating the entire event from start to finish. We are there from the engagement thru the reception. We are there for you from the beginning to the end, when you will be whisked away on your honeymoon.

The "Grand" Wedding Package includes all of the personalized services we offer including our honeymoon-planning service. Even your out-of-town guest will feel pampered.

You will receive a suite of personalized services that are fit for a "Grand" couple.

### Pre-Wedding Activities:

- Initial consultation with bride and groom to determine dreams and expectations
- First meeting: Visit to venue with bride and/or groom to discuss dreams and expectations
- Second meeting: Discussion of ceremony, reception timeline and vendors list
- Up to four hours of "in-person" planning sessions per month
- Unlimited number of telephone or e-mail planning sessions
- Wedding Keepsake Book
- Provide etiquette guidance when requested
- Pre-screen all wedding vendors
- Vendor referrals
- Attend vendors meeting with the couple
- Confirm wedding day vendors
- Create and maintain vendor payment schedule
- Provide reminders of all payments sent to couple for amounts due monthly to their vendors
- Timely and consistent follow-up with vendors on any changes of wedding plans and details
- Assist with the selection of decorating rentals with exclusive access to Pink Label Wedding Creations distinct choice of rental items
- Create and maintain monthly task list
- Prepare a timeline of events for the ceremony and reception
- Keep an updated list of all guests attending
- Wedding Budget management
- Develop wedding day itinerary for the couple, wedding party, family and vendors
- Maintain wedding expense sheet
- Assist with selections of the invitations, place cards, napkins, favors and thank you notes
- Create room and ceremony layout
- Deliver the engagement and wedding announcements to the newspaper companies of couple's choice(actual announcement costs to be paid by client)
- Assist with obtaining the marriage license, if desired
- Arrange accommodations for your out-of-town guests including hotel blocks
- Deliver welcome baskets for out-of-town guests to hotels on wedding day
- Assist with transportation details from and to airport; details on the out-of-town guests arrival times and the printout for bridal couple and family
- Assist with compilation of party favors for guests and arrange them as requested
- Assist with compilation of guest gift bags or baskets
- Assist with stuffing and mailing of invitations (addressing of envelopes at an additional cost, plus postage)

- Assist with the bridal portrait-transportation of the attire and assisting the bride to be during the portrait session
- Review and coordinate rehearsal and ceremony with officiates, wedding party, and vendors
- Assist with the rehearsal dinner menu, ceremony menu, and reception menu details
- Attend rehearsal
- Assist with honeymoon planning
- Consultation with bride to determine dreams and expectations for Bachelorette Party
- Plan, set and attend vendors meeting with the bride for Bachelorette Party
- Prepare a timeline of events for Bachelorette Party
- Consultation with groom to determine dreams and expectations for Bachelor Party
- Plan, set and attend vendors meeting with the groom for bridal party
- Prepare a timeline of events for bachelor party
- Consultation with bride and groom to determine dreams and expectations for engagement party
- Plan, set and attend vendors meeting with the couple for engagement party
- Prepare a timeline of events for engagement party
- Review and coordinate engagement Party
- Attend final seamstress appointment to discuss bustling needs of bride with seamstress
- Bustle wedding gown

### **Wedding Day Activities**

- wedding consultants to assist with all wedding day activities
- Assist bride, groom, and bridal party
- Coordinate with wedding day vendors and assist, if needed
- Distribute payments to vendors
- Organize and set up any photos, meal place cards, bridal portrait, goblets, cake cutting items, guest book, and pen at ceremony and/or reception
- Decorating the ceremony and reception sites (décor to be supplied by client, or may be rented from (Pink Label Wedding Creations)
- Set -up and tear-down of rental pieces
- Deliver drinks, food, and snack trays to bridal party prior to event (cost of items to be incurred by client)
- Distribute (and pin) wedding flowers
- Oversee venue décor to ensure that setting is laid out in keeping with couple's wishes
- Follow through during ceremony and reception to ensure that timeline is followed according to plan
- Coordinate all reception activities
- Provide wedding day emergency kit
- Transport needed items from ceremony to reception
- Troubleshoot when needed

### **After Ceremony Activities**

- Distribute your final payment to vendors at the end of their contract
- Prepare cake and meal for couple to take from reception, if desired
- Distribute tossing items and line up guests
- Load gifts and décor left after reception in designated car
- Attend reception and ensure clean up is completed